

CA-PMM

Monitor and Control

Concept

Initiate

Plan

Execute

Close

1. Project Concept Statement
2. Size Estimate (ROM)

3. Project Charter
 - a. Background
 - b. Objectives
 - c. Proposed Solution
 - d. Preliminary Scope Statement
 - e. Impact Assessment
 - f. Deadline
 - g. Size Estimate
 - h. Complexity Assessment
 - i. High Level Project Org
 - j. Project Priorities
 - k. Assumptions
 - l. Constraints
 - m. Procurement Assumptions
 - n. Known Risks
 - o. Runaway Triggers
 - p. Shutdown Conditions
 - q. Stakeholder Analysis
4. Issue Log

5. Project Management Plan
 - a. Scope Management Plan
 - b. Configuration/Change Control
 - c. Human Resources Plan
 - d. Communications Plan
 - e. Risk Management Plan
 - f. Cost Management Plan
 - g. Quality Management Plan
 - h. Schedule Management Plan
 - i. Procurement Plan
 - j. Contract Management Plan
6. Organizational Change Management Plan
7. Transition to Maintenance and Operations Plan

8. Deliverable Acceptance Criteria
9. Status Report
 - a. Team Member to PM
 - b. PM to Sponsor
 - c. Sponsor to Exec
 - d. Metrics: Vital Signs, CPI, PSI, Earned Value, Dashboard
10. Project Management Plan Updates
11. Benefit Validation
12. Customer Acceptance
13. Product Implementation

14. Formal Product Acceptance
15. Operations Metrics
16. Transition to Maintenance and Operations
17. Contract(s) Closure
18. Administrative Closure
19. Closing Checklist
20. Post Implementation Evaluation Report
21. Lessons Learned

Concept Statement

Project Charter

Project Management Plan

Deliverables and Performance Data

Contract/Admin Closure